

AGENDA ITEM NO: 13

Report To: Education & Communities Date: 21 January 2025

Committee

Report By: Ruth Binks Report No: EDUCOM/07/2025/MR

Corporate Director Education, Communities and Organisational

Development

Contact Officer: Michael Roach Contact 01475 712891

Head of Education No:

Subject: Outcome of Consultation Regarding Future Leadership Model -

Newark Nursery School

1.0 PURPOSE AND SUMMARY

1.1 ⊠For Decision □For Information/Noting

- 1.2 The purpose of this report is to update members on the outcome of the pre-consultation process relating to the future leadership model of Newark Nursery school and to recommend a single option to then take forward to statutory consultation in the new year.
- 1.3 The Education Service carried out a pre formal consultation process with key stakeholders on the future leadership and status of Newark Nursery School in Port Glasgow during November and December 2024. This was agreed to at the last Education Committee meeting.
- 1.4 The current Head teacher retires in April 2024. Given this there has been an opportunity to review the leadership options for the school including its status as a standalone establishment.
- 1.5 A pre-consultation process allowed the service to engage with the key stakeholders linked to the school to hear about their thoughts for how the leadership of the school and the school's status might best progress and identify a single preferred option to take forward into a formal statutory consultation, unless there is no appetite to change the current status of the school.
- 1.6 Three key options were identified by the service and these formed the basis of the pre consultation process i.e. the school remains a school in its own right led by a Head teacher, the provision becomes a nursery class and is amalgamated as part of Newark Primary school or the school remains as an establishment in its own right but becomes an early learning centre.
- 1.7 There are no proposals to change the early years offer currently in place i.e. provision for 3-5 years only.
- 1.8 In fully considering the feedback received from all stakeholders during the pre-consultation process, it has been determined that there is a majority view that Newark should remain as a separate entity and not become a nursery class. Whilst most people opted for the school to remain as a school, there were also a large number of respondents who felt that a change to a standalone Early Learning Centre would be best. Given Officer's experience and knowledge of the of the challenges in recruiting for a Head teacher of a nursery school, officers are

recommending that the option taken forward through a formal consultation process is that a change is made to become Newark Early Learning Centre.

2.0 RECOMMENDATIONS

- 2.1 The Education and Communities Committee is asked to:
 - approve the commencement of a formal consultation process with key stakeholders of Newark Nursery School for it to become a standalone Early Learning Centre under the leadership of a Head of Centre. The proposal paper is attached as Appendix 1 to this report.

Ruth Binks Corporate Director Education, Communities & Organisational Development

3.0 BACKGROUND AND CONTEXT

3.1 Newark Nursery School is located in upper Port Glasgow. It shares a campus with Newark Primary School. The School provides Early Learning and Childcare for 80 children aged 3 -5 years. Family support services are provided within the school and the community.

The service provides high quality care and learning. This is evidenced by internal self-evaluation processes, Authority quality assurance processes and external evaluations such as the recent Care Inspection visit, also being reported to the Education Committee in January 2025.

The current Head teacher retires in April 2025 allowing the service to consider, with the community, the best way forward for the leadership of the school.

- 3.2 Across Inverciyde there are a variety of models of Early Years establishments, however there is now only on nursery school i.e. Newark, with all others established as standalone early years family and children's centres and nursery classes as part of primary schools.
- 3.3 Education Service considered that there were 3 options to consider during a pre-consultation process:
 - 1. The nursery school remains as a standalone nursery school and a replacement Headteacher is recruited.
 - 2. The nursery school is incorporated into Newark Primary School as a nursery class under the leadership of the Headteacher of Newark Primary School.
 - 3. The nursery school becomes a standalone Early Learning Centre under the leadership of a Head of Centre.
- 3.4 The pre-consultation process didn't offer other options that the service has not considered that could be taken forward.

3.5 Pre-consultation process and outcome

During November and December 2024, a Your Voice portal linked to the pre-consultation, was made live and shared widely via letters and social medial channels, to all key stakeholders linked to Newark Nursery School and Newark Primary School, including all staff and parents.

- 3.6 A meeting was held for all parents affected by the proposal as well as separate meetings for the staff teams at Newark Nursery School and Newark Primary School. All staff attended the meetings at the schools. There were less than 5 parents in attendance at the parent meetings.
- 3.7 During the parent meeting a presentation was given by the Head of Education, explaining both the pre-consultation process as well as the three options therein. During the parent consultation meeting there were very few questions asked that affected the overall outcome of the process.
- 3.8 During the staff consultation events numerous questions were asked, mainly about the timescales involved, how any amalgamation would affect the overall management structure linked to a nursery class model and its overall capacity vs a standalone model.
- 3.9 141 people responded to the online consultation.

3.10 The first question asked which of the three options was the preferred option of responders. The results were as below:

Options	Number in favour	% in favour
Option 1	54	38.3%
The nursery school remains as a standalone nursery school and a replacement Headteacher is recruited.		
Option 2 The nursery school is incorporated into Newark Primary School as a nursery class under the leadership of the Headteacher of Newark Primary School.	40	28.37%
Option 3 The nursery school becomes a standalone Early Learning Centre under the leadership of a Head of Centre.	47	33.33%

3.11 The second question asked respondents to outline the main reason for their responses. 102 respondents offered a reason. These are summarised against each option as below:

Option	Cummerical research for recognics				
Option	Summarised reasons for response				
1	 The nursery school already provides a very good quality of provision and service so why change it? 				
	 The primary school is already extremely busy and the Head teacher having additional responsibilities would take away even more time and focus from the current pupils and staff. 				
	 Option 1 currently works well, with good transitions between the nursery & school. 				
2	The children in the nursery would have the same head teacher going from nursery to primary school and would be more confident in starting P1 with someone they already know and have seen day to day. The children in the nursery would have the same head teacher going from nursery to primary school and would be more confident in starting P1.				
	Better continuity / better transitions Nursery to P1 teams working more closely so that early year's practice can influence school practice. Oir the size of Neverth princers and the demand of the place o				
	 Given the size of Newark primary and the demands already placed on the head teacher, the added responsibility of being responsible for the nursery class would be too much. 				
	 You can see the success of the nurser class model in other local schools. 				
3	 There were views shared that ELC status would provide more flexibility etc however there were no proposals as part of the consultation to change the age range of existing offer. 				
	 The primary school is big enough and adding a nursery would mean both would suffer especially the school 				
	 Becoming an ELC and remaining separate from the school is the best way forward 				
	 Head of Centres are trained specifically for Early Years provision whereas Headteachers are trained specially for 5 and above. 				

4.0 PROPOSALS TO BE TAKEN FORWARD TO FORMAL CONSULTATION

4.1 Given the above, the service would recommend changing the status of the Nursery School to that of an Early Years Children's Centre. The proposal paper is attached as Appendix 1 to this report.

- 4.2 Whilst most respondents opted for option 1, the majority of standalone early learning provision in Invercive is led and managed by early years trained staff vs teachers i.e. all ELCs and Nursery Classes are staffed in this way and led by ELC Heads or Deputes not Depute head teachers, albeit Nursery Classes are the ultimate responsibility of Head teachers. It is the view of officers that recruiting to the role of Head teacher for a standalone Nursery School would be more challenging than a head of an ELC. This is partly due to the fact that we have a much broader leadership pathway across our early years provision made up of non-teaching staff in leadership posts. Therefore, given that 71.6% opted for Newark to remain as a separate entity, it is felt that to achieve this we should progress to ELC status vs a nursery school to maximise the chances of success through the recruitment process.
- 4.3 For any change of status of an education establishment a formal consultation process must take place under the Schools (Consultation) (Scotland) Act 2010. This would include a clear proposal document being shared taking forward option 3 outlined above, with consultation events taking place as well as a route for feedback on the consultation to be taken both in person and in written form via the council website.
- 4.4 Education Scotland's formal report on the proposals from the local authority / service would be published. This would then be shared with the Education Committee who would have the final decision on the proposals being made.

4.5 Length of Consultation Period

An advertisement will be placed in the local newspaper on 22 January 2025. The consultation process will end on 10th March 2025. This is a consultation period in excess of six weeks and including thirty school days as required by statute.

Date		Action	
Wednesday	22 nd	Consultation opens	
January 2025		Publication of proposal paper. Public Meeting to be held at Newark	
		Primary School on Monday 10 February 2025.	
Friday 10 th of	March	Consultation closes	
2025			
Monday 11 th	March	Report sent to Education Scotland	
2025			
Monday 31st	March	Report received back from Education Scotland	
2025			

5.0 IMPLICATIONS

5.1 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed:

SUBJECT	YES	NO
Financial		Х
Legal/Risk	Х	
Human Resources	Х	
Strategic (Partnership Plan/Council Plan)		Х
Equalities, Fairer Scotland Duty & Children/Young People's Rights & Wellbeing	Х	
Environmental & Sustainability		Х
Data Protection		Х

5.2 Finance

There are no direct financial costs associated with consultation process i.e. there would be no costs to running such a process. The proposed change to a standalone ELC would save approx. £17k.

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
Newark Nursery School	Employee costs	April 2025	(£30,931)	N/a	This is the salary differential between a Head teacher and a Head of Centre – if the change is taken forward.

5.3 Legal/Risk

Any proposed proposals to discontinue permanently a school (this includes special schools and nursery schools) or a stage of education in a school (this includes years in a secondary school or all nursery classes in a primary school or a special class in a mainstream school or where the council proposes to discontinue Gaelic medium provision); are subject to statutory consultation through the Schools (Consultation)(Scotland) Act 2010.

5.4 Human Resources

As above.

5.5 Strategic

N/A.

5.6 Equalities, Fairer Scotland Duty & Children/Young People

(a) Equalities

This report has been considered under the Corporate Equalities Impact Assessment (EqIA) process with the following outcome:



YES – Assessed as relevant and an EqIA is required. This will be produced after the consultation process.

NO – This report does not introduce a new policy, function or strategy or recommend a substantive change to an existing policy, function or strategy. Therefore, assessed as not relevant and no EqIA is required. Provide any other relevant reasons why an EqIA is not necessary/screening statement.

(b) Fairer Scotland Duty

Has there been active consideration of how this report's recommendations reduce inequalities of outcome?



YES – A written statement showing how this report's recommendations reduce inequalities of outcome caused by socio-economic disadvantage has been completed.

	der the Fairer Scotland Duty for the following e report has been assessed as not relevant.
Children and Young People	
Has a Children's Rights and Wellbeing Impact	Assessment been carried out?
Y YES – Assessed as relevant and a	a CRWIA is required.
	this report does not involve a new policy, ls a substantive change to an existing policy, e an impact on children's rights.
Environmental/Sustainability	
Has a Strategic Environmental Assessment be	een carried out?
YES – assessed as relevant and a required.	a Strategic Environmental Assessment is
	e or seek approval for a plan, policy, which is like to have significant environmental
Data Protection	
Has a Data Protection Impact Assessment be	en carried out?
YES – This report involves data prights and freedoms of individuals.	rocessing which may result in a high risk to the
	this report does not involve data processing he rights and freedoms of individuals.
CONSULTATION	
This report seeks permission to begin a forma	l consultation process as above.
BACKGROUND PAPERS	

6.0

6.1

7.0

7.1 N/A.

(c)

5.7

5.8



Education Services Proposal to change the current Newark Nursery School to a standalone Early Learning Centre under the leadership of a Head of Centre

Any proposals to discontinue permanently a school (this includes special schools and nursery schools) or a stage of education in a school (this includes years in a secondary school or all nursery classes in a primary school or a special class in a mainstream school or where the council proposes to discontinue Gaelic medium provision); are subject to statutory consultation through the Schools (Consultation)(Scotland) Act 2010.

A pre-consultation process has been undertaken and this showed that the option to retain the school to a standalone entity was the most preferred. The education service considers that changing the school to a standalone family centre is the most practicable way to achieve this.

Consultation proposal document

Inverclyde Council are looking for your views on our proposal to change the current Newark Nursery School to a standalone Early Learning Centre under the leadership of a Head of Centre.

Any proposals to discontinue permanently a school (this includes special schools and nursery schools) or a stage of education in a school (this includes years in a secondary school or all nursery classes in a primary school or a special class in a mainstream school or where the council proposes to discontinue Gaelic medium provision); are subject to statutory consultation through the Schools (Consultation)(Scotland) Act 2010.

A pre-consultation process has been undertaken and this showed that the option to change the school to a standalone family centre was the one preferred by the community.

Closing date for responses on this consultation will be:

Monday 10th March 2025

There will be a public meeting held on:

• Thursday 20 February 2025 at 18:30 at Newark Primary School

This document has been issued by Inverclyde Council for consultation under the terms of the Schools (Consultation) (Scotland) Act 2010.

If you need this information in another language or format, please contact us to discuss how we can best meet your needs. Phone: (01475) 712850.

Contents

List of Consultees and how to access the proposal document

- 1. Background to the proposed changes and pre-consultation process
- 2. Proposed Options
- 3. The consultation process
- 4. Implementation date for the proposal
- 5. Educational benefits assessment of the likely effects of the proposal
- 6. Employee implications
- 7. Financial implications
- 8. Responding to the proposal
- 9. Appendix 1 Consultation response form

Communication list and how to access the proposal document:

Statutory consultees:

- The Parent Council of affected schools
- The parents/carers of the pupils at the affected schools
- Parents whose children are expected to attend the affected schools within 2 years of publication of the proposal document
- Pupils (where they are considered to be of suitable age and maturity)
- Council employees at the affected schools
- Trade Union representatives
- Church representatives

Other stakeholders who will be contacted:

- Education Scotland
- Elected members
- Local Members of Parliament and local members of Scottish Parliament
- General Public (Inverclyde)
- Community Councils

Consultees will be informed that in order for their views to be taken into account, they must complete and submit a copy of the Consultation Response Form. Interested parties are invited to respond to the proposal by making an online submission using the link:

www.inverclyde.gov.uk/yoursay

Alternatively, written submissions should be made using the form attached at the end of this document no later than Monday 10th March 2025.

Accessing the proposal document

The steps listed below have been taken to ensure that the proposal document is widely available.

- Notice of the proposal and of publication of this proposal document have been placed in the Greenock Telegraph to engage with the general community.
- The proposal document has been published on the Inverclyde Council website:

www.inverclyde.gov.uk/yoursay

- This document can be made available in alternative forms or translated by contacting Education Services on (01475) 712850.
- The proposal document will also be available for inspection at all educational establishments, Council Customer Services and libraries.

1.0 BACKGROUND TO THE PROPOSED CHANGES AND PRE-CONSULTATION PROCESS

1.1 Newark Nursery School is located in upper Port Glasgow. It shares a campus with Newark Primary School. The Head teacher is due to retire in April 2024.

The School provides Early Learning and Childcare for 80 children aged 3 -5 years. Family support services are provided within the school and the community. The service provides high quality care and learning. This is evidenced by internal self-evaluation processes, Authority quality assurance processes and external evaluations.

We undertook a pre-consultation process because the forthcoming retirement of the Head teacher has allowed the authority to explore different, and potentially better, ways of delivering early years education in the area.

The pre-consultation considered three different options, each with potential merits but also each with potential disadvantages or implications. The options are outlined below.

- Option 1 The nursery school remains as a standalone nursery school and a replacement Headteacher is recruited.
- Option 2 The nursery school is incorporated into Newark Primary School as a nursery class under the leadership of the Headteacher of the Primary School.
- Option 3 The nursery school becomes a standalone Early Learning Centre (ELC) under the leadership of a Head of Centre.

The results are outlined below:

Options	Number in favour	% in favour
Option 1	54	38.3%
The nursery school remains as a standalone nursery school and a replacement Headteacher is recruited.		
Option 2	40	28.37%
The nursery school is incorporated into Newark Primary School as a nursery class under the leadership of the Headteacher of Newark Primary School.		
Option 3	47	33.33%
The nursery school becomes a standalone Early Learning Centre under the leadership of a Head of Centre.		

Option	Summarised reasons for response
1	 The nursery school already provides a very good quality of provision and service so why change it?

	 The primary school is already extremely busy and the Head teacher having additional responsibilities would take away even more time and focus from the current pupils and staff. Option 1 currently works well, with good transitions between the nursery & school.
2	 The children in the nursery would have the same head teacher going from nursery to primary school and would be more confident in starting P1 with someone they already know and have seen day to day. Better continuity / better transitions Nursery to P1 teams working more closely so that early year's practice can influence school practice. Given the size of Newark primary and the demands already placed on the head teacher, the added responsibility of being responsible for the nursery class would be too much.
	 You can see the success of the nurser class model in other local schools.
3	 There were views shared that ELC status would provide more flexibility etc however there were no proposals as part of the consultation to change the age range of existing offer. The primary school is big enough and adding a nursery would mean both would suffer especially the school
	 Becoming an ELC and remaining separate from the school is the best way forward
	 Head of Centres are trained specifically for Early Years provision whereas Headteachers are trained specially for 5 and above.

2.0 PROPOSED OPTIONS

The pre-consultation showed that there was strength in feeling that the school should stay as a separate entity and not becoming a nursey class as part of Newark Nursery School. Whilst the option to remain as a school was the most popular the education service believes that the best option is to remain as a separate entity however that the best way to achieve this and secure this is to change the school to a standalone Early Learning Centre (ELC) was the one preferred by the community and is the option being proposed during this consultation.

3.0 THE CONSULTATION PROCESS

- 3.1 The formal consultation on the proposal within this document will be undertaken under the terms of the Schools (Consultation) (Scotland) Act 2010 as amended. The consultation requires to run for 30 school days and will start on 23rd January 2025 and will end on 10th March 2025. Written representations must be received by this date in order to be taken into account.
- 3.2 The schools affected by this proposal are:

Newark Nursery School

3.3 Public Meeting

There will be 1 public meeting to held on:

Thursday 20 February 2025 at 18:30 at Newark Primary School

The meetings will provide those in attendance with an opportunity to:

- Hear about the proposal.
- Ask questions about the proposal.
- Express views about the proposal.

A note will be taken of the views expressed during the public meeting and of any questions asked. In addition to the public meeting, written representations including online responses will be able to be made during the consultation period.

3.4 Who will be consulted?

Statutory consultees:

- The Parent Partnership (or equivalent) of the school.
- The parents/carers of the pupils at the affected school.
- Parents whose children are expected to attend the affected schools within 2 years of publication of the proposal document.
- Pupils (where they are considered to be of suitable age and maturity).
- Council employees at the affected schools.
- Trade Union representatives.
- Church representatives.

Other stakeholders who will be contacted:

- Education Scotland
- Elected members
- Local Members of Parliament and local members of Scottish Parliament
- General Public (Inverclyde)
- Community Councils

Consultees will be informed that in order for their views to be taken into account, they must complete and submit a copy of the Consultation Response Form.

3.5 Involvement of Education Scotland

The Council will provide the proposal document to Education Scotland at the start of the consultation period. When the consultation period has ended, the Council will collate all of the written and oral representations. Thereafter, the following information will be provided to Education Scotland:

- A copy of relevant written representations made to the Council on the proposal (or summary of them if agreed within Education Scotland).
- A summary of oral representations made at the public meetings.
- Other relevant documentation, as far as is practicable.

Education Scotland will prepare a report on the educational aspects of the proposal taking account of the above, the Educational Benefits Statement contained in this proposal document and in so far that Education Scotland considers them relevant, any written representations made directly to them. Education Scotland may also visit the schools affected by the proposal and make reasonable inquiries of persons there and of such other persons as they consider appropriate. Education Scotland require to send their report to the Council no later than 3 weeks (or longer if agreed with the Council) after having received the information from the Council.

3.6 Consultation Report

After receiving Education Scotland's report, the Council will review the proposal taking account of relevant written representations received during the consultation period, oral representations made during the public meeting and Education Scotland's report. The Council will then prepare and publish a consultation report which will include a recommendation on the proposal.

The Council will notify key stakeholders of the publication of the consultation report, which will be made available on the Council website, in schools and at Council Headquarters.

The consultation report will be published 3 weeks before it is formally considered by the Council.

3.7 Inaccuracies or omissions

Where inaccuracies or omissions are discovered within this proposal document, the Council will determine whether relevant information has been omitted or, if there has been an inaccuracy. Appropriate action will then be taken by the Council which may include issuing corrections, issuing a corrected proposal document or an extension of the consultation period. In any of these events all relevant consultees (and where applicable the notifier(s) of any omissions or inaccuracies) and Education Scotland will be advised of the appropriate action. Notifiers of any omissions or inaccuracies will also be given the opportunity to make representations if they disagree with the Council's determination of and any action on the matter, which may result in the Council making a further determination / decision on the matter.

4.0 IMPLEMENTATION DATE FOR THE PROPOSAL

4.1 It is expected that the proposal, if accepted, would be implemented from the start of the school term in August 2025.

5.0 EDUCATIONAL BENEFITS – ASSESSMENT OF THE LIKELY EFFECTS OF THE PROPOSAL

Education is a key priority of Inverclyde Council.

- 5.1 Inverclyde Council is firmly committed to delivering a high-quality education provision in learning environments fit for learning and teaching in the 21st century. Environments that nurture ambition and aspirations, improve attainment and achievement, and create and widen opportunities for all children and young people to achieve their full potential and move into positive and sustained destinations when they leave school. The Council also demonstrates its strong belief in the value of education through financial investment to allow full implementation of Curriculum for Excellence and Getting it Right for Every Child (GIRFEC) and supporting programmes and activities that focus on removing barriers to learning and closing the attainment gap.
- 5.2 Across Inverclyde there are differing models of early years establishments, the majority of which are either standalone family / early learning centres or nursery

classes as part of primary schools. There is one remaining standalone nursery school in Inverclyde at Newark. The provision of early years through a standalone nursery school has become less common as early years childcare and education has progressed through 1140 hours.

- 5.3 Family / early learning centres tend to offer more flexibility for age ranges and can operate increased flexible hours. The Head of an early learning centre is trained specifically in early years education and experience has shown us that the leadership progression route through this type of service is very popular and produces strong management teams.
- 5.4 Whilst some primary teachers choose to specialise in early years provision, this has become less popular over the years with many teachers who seek promotion opting to transfer to primary schools because of the increased opportunities through the management structure. Recruitment to leadership posts in education establishments continues to be a challenge nationally and in particularly for Head teacher posts of Nursery Schools. The ability to attract strong leadership is essential for the delivery of a high-quality early years' service.
- 5.5 Although, attaching the nursery to the neighbouring school was considered in the preconsultation, this was not a popular option with those who responded. This is because people felt that the school and nursery would be too big for the leadership team to be able to provide support for family's needs. Those who responded also felt that the model of a standalone family centre would be more responsive to the needs of the young people.
- 5.6 The option being considered will not only provide a high-quality model that is replicated across Inverclyde, it will also provide a small saving to the Council. This saving allows Inverclyde Council to demonstrate an appropriate allocation of resources taking into account best value for the public pound.
- 5.7 An equality impact assessment has been undertaken in the preparation of this proposal and any equality issues that are raised during the consultation period will be taken into account.

6.0 EMPLOYEE IMPLICATIONS

6.1 None.

7.0 FINANCIAL IMPLICATIONS

7.1 This proposal will result in a saving of £30,931.

8.0 RESPONDING TO THE PROPOSAL

- 8.1 Page 4 of this document provides details on how to access a copy of the proposal document.
- 8.2 Interested parties are invited to respond to the proposal by making an online submission using the link:

www.inverclyde.gov.uk/yoursay

Alternatively, written submissions should be made using the form attached at the end of this document no later than Monday 10^{th} March 2025.

9.0 Appendix 1 – Consultation response form



Appendix 1

Education Services

Consultation on the proposal to change the current Newark Nursery School to a standalone Early Learning Centre under the leadership of a Head of Centre

CONSULTATION RESPONSE FORM

Please use this form to let us know what you think about this proposal

The closing date for responses is 10th March 2025.

This form should be returned to:

Education Services Wallace Place Greenock PA15 1JB

Inverclyde Council are looking for your views on our proposal to change the current Newark Nursery School to a standalone Early Learning Centre under the leadership of a Head of Centre.

Any proposals to discontinue permanently a school (this includes special schools and nursery schools) or a stage of education in a school (this includes years in a secondary school or all nursery classes in a primary school or a special class in a mainstream school or where the council proposes to discontinue Gaelic medium provision); are subject to statutory consultation through the Schools (Consultation)(Scotland) Act 2010.

A pre-consultation process has been undertaken and this showed that the option to retain the school to a standalone entity was the most preferred. The education service considers that changing the school to a standalone family centre is the most practicable way to achieve this.

Q1	1 Do you agree with the proposal to change Newark Nursery School to a standalone early learning centre?					
	Yes		No 🗆	Undecided		
	This box (gives an o	opportunity to	explain the re	ason for your response.	
	This box (gives an o	opportunity to	o explain the re	asons for your response.	
					ease provide your details: be taken into account)	
	Name					
	Address					

If you would like to make any comment on the proposal, or suggest an alternative option for consideration please do so in the space below:						
Q2	I am responding in my capacity as a (please indicate by selecting the appropriate answer below):					
	Parent/carer of a child at primary school					
	Parent/carer of a child at secondary school					
	Parent/carer of a child in nursery					
	Parent Council member (primary school)					
	Parent Council member (secondary school)					
	Member of staff at primary school					
	Member of staff at secondary school					
	Church representative					
	Elected member					
	Trade Union					
	Member of the public					
	Member of Community Council					
	Bord na Gaidhlig					
	r group (please specify)					
)the	group (picase specify)					

Handling your response – Please note that:

We will use the information you provide for the purpose of this consultation, including statistical and analytical purposes.

We will pass a full copy of your response to Education Scotland, or a summary of it if agreed with them.

We are subject to the provisions of the Freedom of Information (Scotland) Act 2002 and therefore would have to consider any request made under the Act for information relating to written responses/records or oral representations made to us relating to this consultation.

Thank you for taking the time to respond.